

Minutes of the
HOME Board Meeting
July 18, 2019

Members Present: Joseph Birbaum, John Kannard, Russell Kutz, Kathleen Schilling, Jay Shambeau, Maria Watts, Mike Wineke

Staff: Kristin Silva, Lori Rutzinski, and Christina Brockish, Waukesha County; Debbie Narus, Wisconsin Partnership for Housing Development

Excused Absence: Christine Howard, Duane Paulson, Jeffrey Schleif, Jay Schreurs, Peter Sorce

Guests: None

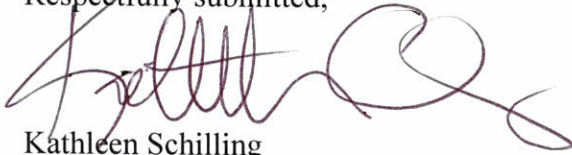
- I. The meeting was called to order by Kathleen Schilling, Board Chair, with a quorum of the Board present at 9:14 a.m.
- II. The Board Chair led the Pledge of Allegiance.
- III. On a motion by Joe Birbaum and seconded by Jay Shambeau, the minutes from the May 20, 2019 HOME Board meeting were unanimously approved.
- IV. There were no public comments. Kristin Silva said the 2019 Annual Plan hasn't been approved by HUD yet, but she expects the approval soon. HUD will be coming to Waukesha County for a routine monitoring in August.
- V. The Fund Balance Report was reviewed, a new format shows all of ongoing projects and balances remaining.
- VI. The 2020-2022 Urban County requalification process is complete. Letters were sent to the municipalities in the four-county consortium with the option to opt-in or out of the Urban County and HOME Consortium. Palmyra and the Village of Pewaukee opted in, residents in those communities will be eligible to participate in the programs beginning 1/1/20. Kristin will submit the information to HUD.
- VII. Habitat for Humanity's new Executive Director, Mike Crowley, is a Waukesha County Supervisor. Kristin met with him and he was very receptive to HOME funding and the HUD rules. He is interested in applying for rehab money in the future.
- VIII. There was a 30-day public comment period as well as a public hearing for the 2020 HOME allocation, Kristin received no comments regarding the HOME funding. The 2020 HOME allocation will remain as follows:

HOME Program	Administration	\$149,503
	Housing Development	\$351,272
CHDO Reserve	TBD	\$194,255
CORE Programs	Downpayment Assistance Program	\$400,000
	Housing Rehabilitation Program	\$225,000
	Purchase Rehabilitation Program	\$175,000
		\$1,495,030

On a motion by Jay and seconded by Maria Watts, the 2020 HOME allocation was unanimously approved.

- IX. On a motion by Joe and seconded by John Kannard, the Board unanimously approved the meeting adjourned at 9:32 a.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Kathleen Schilling', with a large, stylized flourish extending to the right.

Kathleen Schilling
Chair, HOME Board